

## **CWSGR Internship: Florida Department of Children and Families**

**Address:** 1000 NE 16<sup>th</sup> Ave, Bldg J Gainesville, Fl 32601

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**Best time to call:** Monday-Friday 8-4

**Website:** <http://access.dcf.state.fl.us/ess/>

**Brief description/mission:** The state of Florida's agency for child and family welfare.

**Mission Statement:** Protect the vulnerable, promote self-sufficiency, and advance family recovery

**Number of Hours/Credits:** flexible and can offer internships for anywhere from 1 to 3 credits.

**Schedule Requirements:** Interns set and work a fixed schedule; approximately 80% on-site, 20% in the community.

**Prerequisites/Qualifications:** The only qualifications required for our internship are knowledge about and interest in the issues our organization deals with; a good attitude and professional demeanor; and willingness to work.

### **What activities will the intern take part in, and how do they relate to Women's/Gender studies?**

Our plan for the intern is to work in each of the position titles within the Access program. This will include helping customers apply on line, providing information to potential and existing clients, completing intake interviews, working with a case eligibility processor, and with supervisors observing their daily work. Some professional tasks will be assigned to the intern which will become regular monthly duties. Our plan is also to have the intern work with the Community Partner Liaison, attending and participating in outreach for the Kidcare Program, the Alachua County Hunger and Homeless Coalition, and community meetings for service providers. S/he will also monitor partner who offer customers the opportunity to apply off-site.