Timeline and Procedures for Requesting to Cross-list a Course

Thank you for your interest in cross-listing a course with the Center for Women’s Studies and Gender Research (CWSGR). Many courses with a gender or sexuality focus taught in other units count toward our majors and minors. When the registrar’s schedule appears each term, we locate such classes and list them on our “Courses Outside the Center” webpage, [http://web.wst.ufl.edu/wst/courses/](http://web.wst.ufl.edu/wst/courses/), which our students use when planning their schedules.

As another option, if you would like your class to be cross-listed, we welcome the opportunity. Cross-listed courses should devote at least 50% of their content to gender/sexuality and be taught from a feminist perspective. We prioritize cross-listing special topics courses with generic numbers (3930, 6935, etc.). Instructors need not be affiliated with the Center for a class to be considered for cross-listing.

In order to facilitate the review of cross-listing requests, and to maximize opportunities for full and timely enrollment in these courses, we have established the following deadlines and procedures:

- **If your class has been cross-listed with the Center within the past two years**, please contact Dr. Trysh Travis, ttravis@ufl.edu, and express your interest in repeating the cross-listing.
- **For classes not cross-listed with the Center within the last two years**, please submit a syllabus for consideration to Dr. Trysh Travis, ttravis@ufl.edu, who will facilitate review by the CWSGR Curriculum Committee.
- **In either of the above cases**, please contact Dr. Travis during preparation of the registrar’s schedule, and no later than **March 15 for Summer cross-listing, June 15 for Fall cross-listing, and November 1 for Spring cross-listing.**